

MRH-4-16
6-3-74

MINUTES OF THE 91st ANNUAL MEETING OF
FAMILY SERVICE BUREAU, MAY 16, 1974

Present:	Mr. Schein	Mr. Barlow	Dr. Donovan
	Dr. Wood	Mr. Benell	Mr. Hogan
	Miss Voigt	Mr. Brescher	Mr. Sterling
	Mrs. Keeney	Mr. Carlson	Mrs. Warren
	Mr. Nicholson	Mr. Dolan	Mr. Kilduff

Also present were members of the staff and friends of the Agency.

The 91st Annual Meeting was held on Thursday, May 16, 1974 at the main office of Family Service Bureau, 15 Fulton Street, Newark.

Mr. Bernard Schein asked for approval of the last Annual Meeting minutes as sent to all Board Members. They were approved as sent.

FINANCIAL REPORT

In the absence of Mr. Wilson, Mr. Nicholson gave the Financial Report for the agency's Income and Expenses for the year ending December 31, 1973.

INCOME

United Way	\$125,000.00
Turrell Fund	31,000.00
Geo. A. Ohl Trust	4,440.00
Victoria Foundation	7,050.00
Fees for Service	17,537.00
Greater Newark Xmas Fund	6,442.00
Income from Investments	4,638.00
Town of Kearny	3,000.00
Project Enable	8,288.00
Miscellaneous Income	7,066.00
From Capital for deficit	23,518.00
	<u>\$237,979.00</u>

EXPENSES

Casework Service to Families	\$165,564.00
Fixed & Operating Expenses	60,247.00
Conventions & Conferences	2,532.00
Maintenance	3,636.00
Miscellaneous	6,000.00
	<u>\$237,979.00</u>

CONSTITUTION & BY-LAWS

The Constitution & By-Laws Committee reported at a special meeting of the Board of Trustees held April 10, 1974, the Constitution & By-Laws "PURPOSE" was changed to reflect the expanded services of the agency.

At this meeting, additional changes were proposed and the secretary was asked to convey to all Board Members the intent to amend Article IV by inserting the sentence after the words "members present" the following: "Interim vacancies among Trustees shall be filled at the pleasure of the Board of Trustees to serve for the unexpired term of any particular trustee."

ARTICLE VI in the phrase "in the newspaper" be changed to "in a newspaper".

The secretary conveyed over three weeks ago in writing to all Board Members these changes to be voted at the Annual Meeting. The Board unanimously approved the changes.

(Enclosed with these minutes is a copy of the Constitution & By-Laws of the agency with the changes as made by the Board of Trustees at a special meeting on April 10th, and further changes unanimously approved at this meeting.)

NOMINATING COMMITTEE REPORT

Mr. Barlow, Chairman of the Nominating Committee, stated at a meeting of the Nominating Committee held May 8, 1974, the Nominating Committee proposed for re-election for a three year term to the Class of 1977 the following:

Mr. Joseph Brescher, Jr.
Mr. Richard Nicholson
Mrs. Estelle Warren
Mr. A. Ned Wilson

Mr. L. Raymond Benell
Mr. George Baldwin
Dr. Francis A. Wood

R-election for a one year term to the Class of 1975 -

Mr. Douglas Eldridge

For a three year term to fill a vacancy in the Class of 1977 -

Mr. James Degnan, Trust Officer, Howard Savings Institution

The Annual Meeting was adjourned, after a brief remark by Mr. Schein President of the Board of Trustees.

Buffet and refreshments followed for members of the Board of Trustees, staff, relatives and friends.

Edward V. Kilduff

CONSTITUTION OF FAMILY SERVICE BUREAU
OF NEWARK, NEW JERSEY

(Revised 6-6-46, 6-8-47, 5-24-62, 12-3-69, at Annual Meeting of Board of Trustees on 5-17-73 at Special Meeting of Board of Trustees on 4-10-74 and at Annual Meeting on 5-16-74)

ARTICLE L. NAME

The name of this Organization shall be the Family Service Bureau of Newark, New Jersey.

ARTICLE II. PURPOSE

The purpose of this Organization is to promote family and social well-being to families and individuals without regard to race, color or creed, by providing skilled counselling service to such families and individuals, as well as psychiatric out-patient service, both pre-care and after-care, for the examination, diagnosis and treatment of persons suffering or suspected of suffering mental illness or emotional disorder; in addition to offering leadership in the promotion of education for family life; working in the community for the improvement of social conditions; by making appropriate use of all available economic, medical and social facilities; by promoting and participating actively in the recruitment, counseling, education and training of personnel for the mental health field; by drawing on the resources of the community to further the growth and development of other services offered by the Bureau.

ARTICLE III. MEMBERSHIP

The Family Service Bureau shall have a membership consisting of the Trustees, who are serving as such from time to time, as well as such other persons having such qualifications as to the payment of dues or otherwise as the Board of Trustees may from time to time determine. The Board of Trustees may create classes of members having such qualifications and such rights to vote or otherwise, as the Board may from time to time determine.

ARTICLE IV. MANAGEMENT

The Management of the Family Service Bureau shall be vested in a Board of Trustees, not less than 20 nor more than 30, one-third of whom shall be elected at each Annual Meeting for a term of three years by a majority vote of the voting members present. Interim vacancies among Trustees shall be filled at the pleasure of the Board of Trustees to serve for the unexpired term of any particular Trustee.

ARTICLE V. OFFICERS

The Officers of the Family Service Bureau shall be a President, a 1st Vice President, a 2nd Vice President, a Treasurer, an Assistant Treasurer and a Secretary. They

shall perform the duties usually pertaining to such officers. All except the Secretary shall be elected by the Board of Trustees from its own membership at the first regular meeting of the Board, after the Annual Meeting, and shall serve for the two years or until their successors are chosen, and will take office on December 1st in the year elected. All officers, except the Secretary, who may serve in this capacity as long as the Board desires, may succeed themselves in office for one term only. Interim vacancies among officers shall be filled at the pleasure of the Board of Trustees, to serve for the unexpired term of any particular officer.

ARTICLE VI. MEETINGS

An Annual Meeting of the Family Service Bureau shall be held each year at such time and place as the Board of Trustees shall designate. Special Meetings may be called at any time by the Board of Trustees or upon the written request of one-quarter of the members. Annual Meetings and all Special Meetings of the Family Service Bureau for the transaction of business shall be announced to the membership at least five days previously by public notice in a newspaper published in Newark, or in the official organ of the Bureau, or by written communication to all members. Notices for Special Meetings must stipulate the business to be considered. A majority of the voting members shall constitute a quorum.

ARTICLE VII. AMENDMENTS

This Constitution may be amended at any meeting of the Family Service Bureau, by a majority vote of the voting members present, provided that a copy of the proposed amendment be included in the notice of the meeting. This Constitution may also be amended by a two-thirds vote of those present at any regular or special meeting of the Board of Trustees provided that a majority of the Board be present, and that not less than five days' previous notice of the proposed change has been given.